

## Board of Directors (in Public)

### Item 5.6

**Subject:** Ratification of Use of the Trust Seal  
**Date of meeting:** Tuesday 31<sup>st</sup> May 2022  
**Prepared by:** Jennifer Ohlsson, Senior Executive Assistant  
**Presented by:** Karan Wheatcroft, Director of Risk and Improvement  
**Purpose of Report:** For Ratification

BAF Ref	Impact on BAF
N/A	N/A

#### 1. Executive Summary

The purpose of the paper is to ask the Board of Directors to ratify application of the Trust's seal to documentation relating to the following:

- Deed of Surrender between Community Health Partnerships Limited and Liverpool Heart and Chest Hospital NHS Foundation Trust relating to premises at Speke Neighbourhood Health Centre, 75 South Parade, Liverpool, Merseyside, L24 2SF

#### 2. Background

The constitution of the Trust states, at Paragraph 40, that the Trust shall have a seal and that the seal shall not be affixed except under the authority of the Board of Directors.

Operational responsibility for the holding of and the use of the Trust seal is assigned to the Director of Corporate Affairs under the Board's Scheme of Reservation and Delegation.

Wherever possible, authority to apply the use of the Trust seal is sought in advance from the Board of Directors. When time does not permit this, then ratification is sought at the next Board meeting.

All applications of the seal are recorded in a register and signed by two directors / senior officers ('sealing officers').

#### 3. Use of the Trust Seal 20.05.22

The Trust seal was affixed on 20.05.22 to enable the Deed of Surrender as documented below:

<b>Date</b>	<b>Document</b>	<b>Particulars</b>	<b>Sealing Officers</b>	
20/05/22	Deed of Surrender	Deed of Surrender relating to premises at Speke Neighbourhood Health Centre and LHCH	RAP	KE

#### **4. Recommendation**

The Board of Directors is asked to ratify the application Trust seal in respect of the above transaction.